

UNIT: BLS INTERNATIONAL SERVICES LIMITED

Date: March 01, 2022

**To The Shareholder of BLS INTERNATIONAL SERVICES LIMITED
Holding Physical Shares**

Dear Shareholder(s),

Subject: - Mandatory updation of KYC/Nomination details

Pursuant to SEBI Circular No. **SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR2021/P/2021/655** dated November 03, 2021 and Circular No **SEBI/ HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/P/2021/687** dated December 14, 2021 in which SEBI has prescribed Common and Simplified Norms for processing investor's service request by RTAs and norms for mandatory furnishing of PAN, KYC details, BANK, Nomination etc. of all the shareholders, holding shares in physical form through their RTA. Company BLS INTERNATIONAL SERVICES LIMITED has initiated steps for registering the KYC detail (PAN, Bank detail and Specimen Signatures, Nomination etc.) of physical shareholders accordingly.

As per our record your KYC details, Bank, PAN, Specimen Signature/s, Nomination etc. are not available in the Folio. It is requested therefore to please submit the following details in attached formats along with the supporting document/s within 30 days from receipt of this letter mandatorily: -

1. Self-attested copy of PAN card & Address proof (Preferably Aadhar) of the shareholder/s as per **FORM ISR-1** enclosed.
2. Confirmation of Specimen Signature and Bank details from your Banker along with Cancelled cheque leaf with printed name (If name is not printed on the cheque please provide legible copy of Bank passbook/Bank statement with Bank's stamp as per **FORM ISR-2** enclosed.
3. Duly filled in and signed form for **NOMINATION** as per **FORM No. SH-13** enclosed or duly signed **Form ISR-3** in case Nomination not required.
4. Dully filled in and signed Form No. **SH-14** as well as Form No. **ISR-3** for cancellation of nomination. Further, dully filled in and signed Form No. **SH-14** only for change in the Nominee(s).
5. Valid Mobile No & Email address to be provided as per enclosed format.
6. The Securities holder /claimant shall submit filled up Form **ISR-4** as per format attached to this Letter, in case of processing of service request for issue of duplicate share certificate or any other service request and the Form ISR-4 is also available on the website of the Company and RTA.

* All forms mentioned above and other relevant information are also available on the website of the company (www.blsinternational.com)

In case of non-receipt of above mentioned documents, transactions in the folio would be frozen with effect from **April 01, 2023**

Further, SEBI has issued SEBI (Listing Obligations and Disclosure Requirements) 4th Amendment Regulations, 2018 and amended the provision relating to transfer of listed Securities. The amendment mandates that a request for transfer of securities shall not be processed unless the securities are held by the shareholders in dematerialized form with the Depository. Further Share in Demat form will improve ease & convenience in the transfer of securities. The aforesaid amendment is already effective from April 01, 2021.

"ACCORDINGLY, YOU ARE REQUESTED TO GET YOUR SHARES COMPULSORY DEMATERIALIZED ON PRIORITY"

Yours Faithfully,

For M/s BLS INTERNATIONAL SERVICES LIMITED

Sd/-

Mr. Dharak Mehta

Company Secretary & Compliance Officer

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RTA Correspondence Address:

M/s Beetal Financial & Computer Services Pvt. Ltd

Beetal House, 3rd Floor, 99 Mandangir, Behind LSC

Near Dada Harsukhdas Mandir, New Delhi-110062

TEL: 011-29961281

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