

# CONSULAR POLICE CLEARANCE CERTIFICATE (CPCC)

Version: 16/08/2022

Consular PCC issued by Embassy of India, Madrid will be in English and without apostille. You are requested to check with Spanish authorities as to which PCC they will accept before applying for the same.

## LIST OF DOCUMENTS REQUIRED FOR CONSULAR POLICE CLEARANCE CERTIFICATE

- 1 **An Indian Government PCC application form duly filled in online at the following address:  <https://embassy.passportindia.gov.in/> & Select Country: Spain. Register by clicking on “Register” link & create USER ID**
  - Step 1: Activate your account after click the link in the email sent to your email Id
  - Step 2: Login using the USER ID
  - Step 3: In the Applicant Home Page, click on "Apply for PCC" link to fill the application form
  - Step 4: Submit the form online & after successful submission, take a printout of the online submitted form
  - Step 5: Affix photo at the designated place in the application (photo size 2 inch x 2 inch)
  - Any Errors on the printed form cannot be modified by Pen/Pencil at the time of Submission
- 2 **Two photographs conforming to Indian Government norms as per specifications mentioned on our website** 
  - A Photo service complying to the Indian norms is available in our offices
- 3 **Original Indian passport and self-attested copy of first, last and any observation or endorsed pages**
- 4 **Original and self-attested copy of valid resident card (If it is not possible to submit the original NIE, please get the photocopy stamped by Notary, National Police or Ayuntamiento) / Original “Empadronamiento”**
- 5 **Any additional document such as checklist or letter from authority who is requesting PCC**
- 6 **One responsibility letter stating, you take responsibility for consular PCC if Spanish government accept or reject your application**
- 7 **BLS Declaration form : to be filled by all applicants submitting any application**

**Note: If the applicant/applicant's family member/ relative holds Spanish nationality, they must provide a Surrender Certificate or OCI (including the endorsement page) with the application.**

**In case the applicant is a minor, original & self-attested photocopies of parents' passports and resident cards should be provided**

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_