

# REGISTRATION OF BIRTH OF NEWBORN CHILD

Version: 14/07/2021

**IMPORTANT:** Originals of all documents are to be presented at the counter at the time of submission. Registration of birth can be submitted where couples were living together without marriage or where a child is born out of wedlock. In such cases the applicants should also submit the prescribed affidavit-C&G in lieu of marriage certificate. An additional fee is to be paid for affidavit. This declaration has to be signed by both parents in front of Submission Officer in Madrid/Barcelona.

## LIST OF DOCUMENTS REQUIRED FOR REGISTRATION OF BIRTH OF NEWBORN CHILD

- 1 Birth registration [application form](#) duly filled in online should be saved, printed and signed by both parents. ☐  
However, either parent who is an Indian national, is required to come personally and affirm/sworn in front of Consular Officer, Madrid or Hon. CG, Barcelona or Tenerife, Notary in case of remote islands.
- 2 Passports of both parents with self-attested copies. ☐
- 3 Apostilled Marriage Certificate in original along with its self-attested photocopy. ☐
- 4 Original (Certificacion Literal) birth certificate (With English translation) along with its self-attested photocopy ☐  
or Original birth certificate in International format (Certificacion Del Acta de Nacimiento- Formula A) along with its self-attested photocopy.
- 5 Original and self-attested copies of Spanish residence card of both parents ☐
  - If parents do not have residence card they must submit the Empadronamiento (with English translation)
- 6 Declaration form : to be filled in by all applicants submitting any application ☐

**Note: If the applicant/applicant's family member/ relative holds Spanish nationality, they must provide a Surrender Certificate or OCI (including the endorsement page) with the application.**

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

REGISTRATION OF BIRTH OF NEWBORN CHILD

BLS International