

**Following are the documents to be sent to MIB, GOI by Film production company/foreign team for necessary clearance before applying for film visa.**

- i. Four copies of the detailed shooting script in case of feature film and detailed concept in case of TV show/ TV serials, details of visiting film crew and location of film shooting shall be submitted by the foreign team to the Ministry of Information and Broadcasting (MIB), Government of India.
- ii. The list of equipment to be temporarily imported in connection with the shooting is required to be submitted to the Ministry of Information and Broadcasting, GOI.
- iii. If the film is a joint venture (Indo-foreign collaboration), the detailed agreement between the Indian and foreign party shall be furnished to the Government of India
- iv. An undertaking [in the form given in Appendix - VIII will be required to be given to the Ministry of Information and Broadcasting in case any assistance is sought from any Ministry of Government of India or from any State Government/ UT. **(Under taking Enclosed)**

**After obtaining necessary approval from MIB applicant(s) may apply for Film Visa with following documents at BLS**

- i. Letter of approval from Ministry of Information and Broadcasting, Government of India,
- ii. A letter of intent regarding the shooting of the film in India, mentioning the production schedule or the dates of shooting, particulars of the cast and crew coming to India for the purpose of the shoot/ production, chosen location, list of filming equipment (if any) that is being brought into the country.

## UNDERTAKING

Form for the undertaking required to be given by the foreign team to the Ministry of Information and Broadcasting in case any assistance is sought from any Ministry of Government of India or from any State Government/ UT for shooting of feature film/ reality TV & Web Shows/ Series, Commercial TV Serials/ Shows and Web Shows/ Series in India

To  
The Secretary,  
Ministry of Information and Broadcasting  
Government of India, New Delhi.

Sub:

Sir,

With reference to the Ministry of Information and Broadcasting's letter

No..... dated ..... we hereby give the following undertakings: -

(i) Shooting of the film will be done in locations in India in accordance with the script as approved by the Government of India. If we consider any material changes are necessary in the script, we shall obtain, the prior approval of the Government of India for such changes.

(ii) We shall furnish the detailed particulars of the members of the shooting team and the exact locations where the shooting would take place in India at least one month in advance of the arrival of the team in India. We note that prior approval of the Government of India is necessary for the fixing of locations for shooting in certain areas.

(iii) We note that in the case of assistance to be obtained from other Ministries such as Defence, Education etc. separate agreements as stipulated by these Ministries, are required to be signed with them.

(iv) We shall shoot the film only in the presence of a Liaison Officer *where* attached to the team by the Ministry of Information and Broadcasting.

(vi) We undertake to show our completed film to the representative of the Government of India/ the Indian Mission in\*\_\_\_\_\_ for scrutiny if recommended by the Ministry of I&B and we further undertake to delete and destroy the portions of the film that may be found objectionable on such scrutiny by the Government of India, before the film is utilized for public exhibition anywhere in the world.

(vii) After the shooting of the film is completed in India we shall provide, in duplicate, to the Ministry of Information and Broadcasting a narrative report about the details of shooting done in India.

Yours truly,